**BRINDLE PARISH COUNCIL**

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| **MINUTES OF A MEETING OF THE PARISH COUNCIL** | | | | | |
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| Minutes of a meeting of the Parish Council held on 11 December 2023 at 7.30pm | | | | | |
| at Brindle Community Hall, Water Street, Brindle, PR6 8NH | | | | | |
| Present: | | Cllr Darren Cranshaw | | Chair | |
|  | |  | | Vice-Chair | |
|  | | Cllr Cath Singleton, Cllr John Swann, Cllr Barbara Robinson, Cllr John Baldwin. | | Parish Councillors | |
|  | | Cllr Alan Cullens | | Chair Lancashire County Council and County Councillor | |
| In attendance: | | Members of the public | |  | |
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| Agenda Item: |  | | | |  |
| 1 | Apologies and Announcements | | | |  |
|  | Apologies received from Cllr and Vice-Chair David Metcalfe, Cllr Louise Croasdale and Cllr Bill Nelson.  Brindle Parish Council placed on record its thanks to Cllr Singleton for representing it at the Remembrance Day service and to Mrs Webster and Clayton and Brindle Christmas Trees for arranging the supply, delivery and decoration of the Christmas Tree in Brindle Parish Pound. | | | |  |
| 2 | Disclosure of personal or prejudicial interests | | | |  |
|  | Members were reminded to declare any interests they might have.  The Chair declared a non-prejudicial interest as Brindle Parish Council’s representative of the Lancashire Association of Local Councils and as a Trustee of Brindle Community Hall (Brindle Parish Institute). The Chair also declared an in respect of a Planning Application at Batesons Farm (23/01015/LBC) | | | |  |
| 3 | Minutes of the Last Meeting Held | | | |  |
|  | The Minutes of the last meeting held on 23.10.2023 were agreed as a true and correct record for signing by the Chair. | | | |  |
| 4 | ADJOURNMENT: PUBLIC PARTICIPATION SESSION | | | |  |
|  | The members of the public present raised the following issues: | | | |  |
|  | 1. Road Safety Issues (Including P4P)   Item 8 of the Agenda was brought forward to discuss alongside the Road Safety Issues.  A successful Road Safety Meeting was held on 04.12.2023. Attendees included Cllr Cranshaw and members of Brindle Parish Council, County Cllr Cullens, Mr A Pratt (Deputy Police and Crime Commissioner) and members of the community.  Following the meeting, Cllr Cranshaw prepared the attached “Progress Update on Road Safety Actions” which has been updated by the Clerk following discussions at the meeting.  On 13.12.2023 County Cllr Cullens is meeting with Cabinet Member/Portfolio Holder for Highways where all options as to road safety within Brindle would be raised. The meeting was however advised that a pelican crossing was extremely unlikely, road humps were not possible as Sandy Lane is a B road and chicanes are not in line with the Department of Transport regulations.  A concern was raised as to the lack of signage marking out the differing speed limits on the approach to and within Brindle. County Cllr Cullens advised that signage was determined by National Guidelines and there was a risk that too much signage would be a distraction.  RESOLVED  Steps would be taken as per the Progress Update. | | | |  |
| 5 | Police Liaison | | | |  |
|  | PC Exley has moved on to a new role and PC Cross will be taking over in January 2024. The Parish Council has discussed current community concerns with PC Cross and has invited him to attend the meeting on 22 January 2024.  Acting Inspector Ollie Timperely has been contacted, without response. An invitation will be extended to him to attend the meeting on 22 January 2024.  RESOLVED  Acting Inspector Timperely would continue to be chased. | | | |  |
| 6 | Community Hall | | | |  |
|  | At the recent AGM, it was reported that the Community Hall was financially sound and continues to go from strength to strength. Volunteers remain welcome. | | | |  |
| 7 | Lancashire Association of Local Councils Report | | | |  |
|  | Cllr Cranshaw attended the LALC AGM on 04 November 2023 which took place along with the Town and Parish Council AGM (item 15)  Topics discussed at the LALC AGM included the use of the LoveCleanStreets App to report issues with the roads, including signage etc.  Topics discussed at the Town and Parish Council AGM included:   1. Lancashire Devolution 2025 - The intention is for the combined authority to drive the local economy. There will be no Mayor and the model includes focus on adult education, skills and development sites (Samlesbury and Lancashire Central). 2. Public Transport Powers – a new push on transport policies to integrate bus and rail in a combined authority. 3. Potholes – an intention that repairs use fully recyclable materials.   RESOLVED  Clerk would put a link on the website under “Useful Contacts” to the LoveCleanStreets App. Clerk to use the App to report the corroded street sign at Cross Keys and a pothole at Pippin Fold. | | | |  |
| 8 | Highways and Road Safety Matters | | | |  |
|  | See item 4 above | | | |  |
| 9 | Chorley Borough Council/Lancashire County Council Update | | | |  |
|  | See item 7 above. | | | |  |
| 10 | Planning Reports | | | |  |
|  | Applications Received | | | |  |
|  | Unless otherwise stated:   1. All Applications have been circulated to Parish Councillors by email for comment; and 2. No objection/neutral/no comment responses have been reported to the Chorley Borough Council Planning Portal.   **Application no: 23/00867/TPO**  Proposal: Application for work to protected trees - Chorley BC TPO 11 (Brindle) 1999: T6 Beech - 2 metre reduction to provide clearance from church tower; T4-Beech - 3 metre reduction over road/towards property, 2 metre crown raise over graveyard; and T1/T2- Yews - Both yew trees to have branches over the road cut back and then prune accordingly to rebalance shape.  Location: St James Parish Church, Water Street , Brindle , Chorley , PR6 8NH  **Application no: 23/00920/FUL**  Proposal: Erection of extension to northern elevation of existing building (resubmission of planning application ref: 23/00093/FUL)  Location: Breworth Fold Farm, Marsh Lane, Brindle, Chorley, PR6 8NZ  **Application no: 23/00926/FULHH**  Proposal: Conversion of existing mezzanine floor within detached garage to art studio and hobby room including new external balcony to rear and new 2m high stone walling to rear boundary  Location: Silcock Barn, Windmill Lane, Brindle, Chorley, PR6 8NX  **Application no: 23/01015/LBC**  Proposal: Application for listed building consent for a replacement roof  Location: Batesons Farm, Sandy Lane, Brindle, Chorley, PR6 8NL  Response due: 18.12.2023  **Application no 23/00977/FUL**  Proposal: Creation of a wildlife pond  Location: Land To The East Of The Old Barn Top O'Th' Lane Brindle Chorley PR6 8PA  Response due: 12.12.2023  **Application no: 23/01036/LBC**  Proposal: Application for listed building consent for removal of canopy extension from western elevation, removal of a window on western elevation and insertion of a door to create disabled access on western elevation  Location: Breworth Manor, Marsh Lane, Brindle, Chorley, PR6 8NZ  Response due: 28.12.2023  **Application: 23/01056/FULHH**  Proposal: Erection of a detached outbuilding  Location: Crabtree House, Hill House Lane, Brindle, Chorley, PR6 8NR  Response due: 28.12.2023  In view of the short time available at the meeting, it was concluded that comments in respect of the last four applications would be obtained and collated via email.  The meeting was advised that an Application for works to a tree protected by a TPO at Cross Keys had been made, but as a result of storm damage, and with the permission of Chorley BC, the tree had been felled.  RESOLVED  The Clerk would collate comments from the Cllrs and prepare an agreed response in line with the response deadlines. | | | |  |
|  | Enforcement | | | |  |
|  | None | | | |  |
|  | Determined Applications | | | |  |
|  | None | | | |  |
| 11 | Parish Finances | | | |  |
|  | 1. Budget   The Clerk/RFO had prepared and circulated a Budget Paper to Cllrs in advance of the meeting, with comments invited.  A summary of the financial position was provided to the meeting, and the Clerk/RFO recommended an increase in the precept to £15,000. This was to allow for the accrual of required reserves (2 years), to ensure the continued administration of the Parish Council and to enable a number of Parish Projects to proceed. The Clerk/RFO advised that the increase would be comparable with local Parish Councils of similar size. The impact of the proposed precept increase on the Band D Council Tax payer was also carefully considered.  Additionally, the Clerk/RFO advised in particular:   1. CIL funds of £4358.73 are available which are distinct from General Parish Funds, and which are ring-fenced for projects benefitting the community. The Clerk/RFO reminded the meeting that the Parish Council had already agreed to the immediate purchase of a SPiD from CIL monies as opposed to from General Parish Funds. Full due diligence would begin with expert advice to ensure that the correct device was identified, costed, purchased and sited.      1. Rough estimates had been obtained in respect of Parish Projects purely for budgeting purposes. The Cllrs were to decide which projects, if any, were to be pursued and then sub-committees would be formed for full and detailed research into requirements, specifications and costings. It is anticipated that the estimated costs for Parish Projects would reduce following due diligence. An assessment would then have to be made as to whether Parish Projects would proceed using CIL monies or via General Parish Funds. 2. Other sources of funding were being looked into which could go towards projects. As an example, £500 has been received from LCC which is to be used in relation to public right of way issues, some of which may go towards the Withnell Fold Circular Route Parish Project. Applications can also be made for funding from the Neighbourhood Priorities fund (see item 16 below)   The Cllr’s present unanimously agreed that the precept would be increased to £15,000 for the year 2023/2024.  Additionally, the Chair invited the Clerk/RFO to make submissions as to pay as a consequence of which, it was unanimously agreed that from April 2024, the Clerk/RFO would be remunerated for 12 working hours per week.   1. CIL/Precept   The CIL totals £4358.73.  The precept will be £15,000 for the year 2023/2024.  RESOLVED  The Clerk/RFO would return the Parish Council Annual CIL Report and would request the agreed precept of £15,000. | | | |  |
| 12 | Accounts for Payment | | | |  |
|  | |  |  |  | | --- | --- | --- | | **Name** | **Details** | **Amount** | | Brindle Community Hall | Room Hire for 11.12.2023 | £30.00 | | Clayton and Brindle Christmas Trees | Parish Pound Christmas Tree | £78.00 |   Copy invoices were circulated prior to and were available for inspection at the meeting. The accounts were approved, and cheques signed/authority confirmed for electronic payment. | | | |  |
| 13 | Environmental Issues and Concerns  No specifics to report. | | | |  |
| 14 | Future Parish Council Projects | | | |  |
|  | The Clerk/RFO referred to item 11 above and reiterated that rough estimates had been obtained as to Parish Projects (with the exception of the Withnell Fold Circular Route) for budgeting purposes alone. The meeting was reminded that full investigations into specifications and costings would now take place via sub-committees and the Cllrs would then decide which, if any, Parish Projects would proceed.  In view of the time constraints, this item would be carried forward to the next meeting. | | | |  |
| 15 | Town and Parish Council AGM | | | |  |
|  | See item 7 above. | | | |  |
| 16 | Chorley Borough Council Neighbourhood Meetings | | | |  |
|  | Chorley Borough Council have set aside funds for Neighbourhood Priority Proposals, which have a focus on health and wellbeing, particularly bearing in mind the cost of living crisis. Examples of potential projects include community gardens, community clean ups and projects to address social isolation. The Parish Council will be required to complete a Proposal Form by no later than the 16 February 2024 with the Eastern Parishes meeting taking place on 26 February 2024.  RESOLVED  In view of the time constraints, the Clerk would circulate a condensed park of paperwork to the Cllrs for consideration. | | | |  |
| 17 | Any Urgent Business | | | |  |
|  | The Clerk/RFO had daffodil bulbs available for planting in communal areas within the village.  RESOLVED  The Clerk/RFO would deliver bulbs to any interested members of the community. | | | |  |
| 18 | Cold War Bunker | | | |  |
|  | The Parish Council had been approached to ascertain if it would be willing to acquire responsibility for the Cold War Bunker if current arrangements failed/came to an end.  Cllrs in attendance declined the approach on the basis of risk and cost. | | | |  |
| 19 | Date of Next Meeting | | | |  |
|  | 22 January 2024 at Brindle Community Hall commencing at 7.30pm | | | |  |
| Signed |  | | | Chair | |
| Date |  | | |  | |
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